

## How to Manage HR Issues in China

### Programme details

Type: Training workshop  
Language: English

### Programme Description

The growing importance of the Chinese economy is no secret. As a western company, you may have come across some issues with employment regulation in China while doing your utmost to market yourselves to Chinese.

This workshop will focus on:

- What options do you have when contracting Chinese individuals?
- What are the procedures to employ foreigners in China?
- What do you have to be aware in terms of employment Contract and Labour Law Requirements?
- What clauses should you include into employee handbook?
- What are the most common causes of a labour dispute?
- What are the costs of employing in China?

### Example Full-day Agenda

09:00 – 09:15 Registration

09:15 – 09:20 Welcome words by organiser

09:20 – 10:45 Requirements for the Employment of Foreign and Chinese Staff in China, EU SME Centre Legal Expert

10:45 – 11:00 Coffee break

11:00 – 12:30 Employment Contract and Labour Law Requirements, EU SME Centre Legal Expert

12:30 – 13:15 Lunch break

13:15 – 14:30 Employee Handbook Preparation, EU SME Centre Legal Expert

14:30 – 15:30 Best Practices for dealing with Labour Disputes, EU SME Centre Legal Expert

15:30 – 15:45 Coffee break

15:45 – 16:45 Costs of employing in China, EU SME Centre Legal Expert

16:45 – 17:00 Wrapping up, end of the Workshop.

### About the EU SME Centre

The EU SME Centre in Beijing provides a comprehensive range of hands-on support services to European small and medium-sized enterprises (SMEs), getting them ready to do business in China.



An Initiative Implemented with the Financial Support of the European Union

Implementing Partners





Our team of experts provides advice and support in four areas – business development, law, standards and conformity and human resources. Collaborating with external experts worldwide, the Centre converts valuable knowledge and experience into practical business tools and services easily accessible online. From first-line advice to in-depth technical solutions, we offer services through Knowledge Centre, Advice Centre, Training Centre, SME Advocacy Platform and Hot-Desks.

The Centre is funded by the European Union and implemented by a consortium of six partners - the China-Britain Business Council, the Benelux Chamber of Commerce, the China-Italy Chamber of Commerce, the French Chamber of Commerce in China, the EUROCHAMBRES, and the European Union Chamber of Commerce in China.

To learn more about the Centre, visit website [www.eusmecentre.org.cn](http://www.eusmecentre.org.cn)



An Initiative Implemented with the Financial Support of the European Union

Implementing Partners



China-Britain  
Business Council  
英中贸易协会



BENELUX  
CHAMBER  
OF COMMERCE  
IN CHINA



Camera di Commercio Italiana in Cina  
中国意大利商会  
Oltre Italy Chamber of Commerce



CCI FRANCE CHINE  
中国法国工商会



EUROCHAMBRES



European Chamber  
of Commerce